

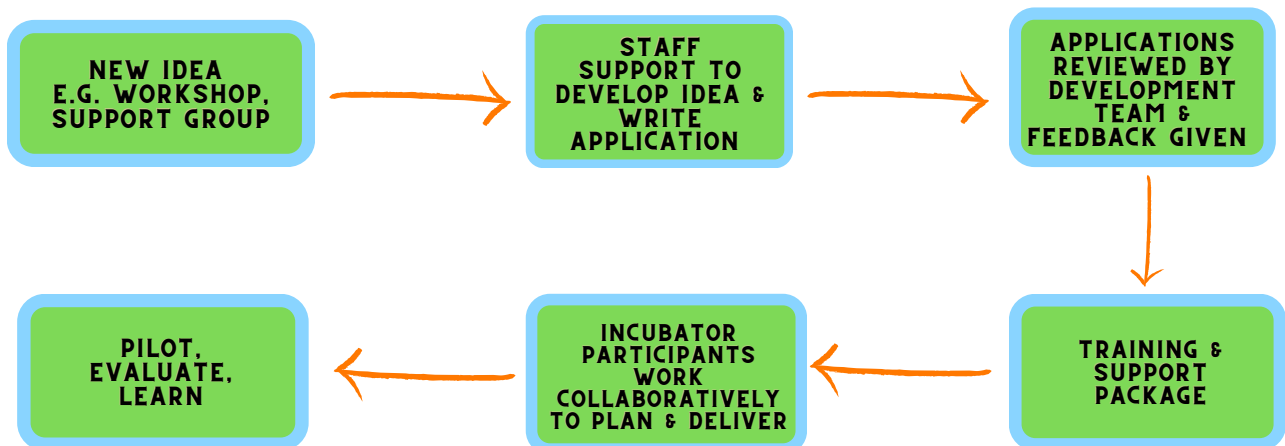
# THE INCUBATOR

The Incubator invites our women+ community to propose an idea to take place at Kairos. We are keen to find ideas which fill a gap in what we already do, and excited to hear ideas we haven't thought of yet but would be perfect for Kairos!

Your idea could be small or large, and possible examples could be a one-off workshop or public event, a new community group or piece of research, or even an addition to our physical space.

We understand that doing something new can be daunting, so at every step of The Incubator process there will be support, training and community available.

## How will the process work?



First steps could involve meeting with Kairos staff and community members to develop your idea and receive support with preparing material for an application. You could join a group session or book a 1-1 slot.

There will be a short application form to complete. This will help us to understand your idea better.

If completing a written application is not suitable for you, then please speak to a member of Kairos staff and we can arrange for you to apply in an alternative format (for example recording video or audio of yourself answering the questions).

Projects will be selected by the Kairos Development Team, which is made up of volunteers and staff.

## **Selection criteria**

The decision to support an idea will be based on the following selection criteria:

- How well does the idea serve the unique space and community of Kairos Women+
- The personal connection to and knowledge of the subject/ theme of the proposal
- The practicality of the proposal – for example has the requirement for resources been considered
- The benefit to the applicant of participating in The Incubator – how will participation help them grow and develop as women+ at this point in their lives

We are hoping to hold one round of applications per year, with 4 – 5 projects chosen each time. **The first deadline is Friday 23rd June 2023.**

## **What happens if my idea is chosen?**

You will work closely with staff, volunteers and other Incubator participants to turn your idea into reality. If your project is chosen you will be committing to:

- Attending planning meetings
- Participating in training sessions
- Developing, delivering and evaluating your project idea
- Working collaboratively with your fellow Incubator participants to develop and deliver all the chosen projects, not just your own

## **What happens if my project isn't chosen?**

You will receive both written and in-person feedback on your application. You will be welcome to apply for the next round of The Incubator.

## **Key dates in 2023**

- Community information session – Thursday 25th May, 3pm - 4.30pm (kids welcome)
- Application writing support sessions – Thursday 1st June 3pm - 5pm (group session) and/or book a 1-1 session with Sarah.
- Deadline for submissions – Friday 23rd June 2023
- Decisions shared with applicants – by the end of July 2023
- First meeting with successful applicants - w/c 21st August

**Any questions please speak to Sarah, [sarah@kairoswomen.org](mailto:sarah@kairoswomen.org), 0141 378 5078**